

Minutes of Meeting – 22nd April 2010

Present: Sarah Mildenhall, Kay Unsworth, Caroline Pinder, Mike Jefferies, Alan Bunce, Frank King, Nicola Ballmann

Apologies: Marrie Mainwaring

Peter Mildenhall (company secretary) Chaired the meeting.

- 1 Meeting was arranged at St Mary's Hall however no key holder arrived therefore meeting was moved to Rodbourne Cheney bowls club, cheque for St Mary's was cancelled.
- 2 Money in account stands at £1783-23
- 3 Discussion took place about management fees for next year.
As the expected outgoings are less than last year it was agreed that the fees would be £200 (this to be paid by end of JUNE)
If it was felt that the financial situation changed then an EGM would be called to ensure balance in bank stays above our contingency level (£1,000)
Voting to accept was unanimous.
- 4 Thanks was given to Alan (car park repairs) and Mike for moss clearance
- 5 Window cleaning was discussed.
Agreed that windows would be cleaned in May and if successful then again in October, individuals who wish to have them cleaned more regularly would arrange for this themselves. Local cleaner identified and Mike will arrange date. Residents on ground floor to ensure back gates are open on day.
- 6 Gutter cleaning is required for this Autumn and again agreed to get 3 quotes and then to be arranged.
- 7 When insurance arrives for renewal we will look at this to see if we can get better cover from other providers

A O B

Company secretary (Pete M) at end of financial year (June 23rd) will arrange meeting with accountant.