

Allison Court (Swindon) Management Ltd Minutes of Meeting – 01st June 2011

Present: Sarah Mildenhall, Kay Unsworth, Nicola Ballman, Mick Jefferies,
Alan Bunce, Frank King
Peter Mildenhall (Company Secretary)

Apologies: Marie Mainwaring, Caroline Pinder

- 1** The expenditure for the current year were presented and discussed as per the attached income and expenditure report, noting that gardening was a huge saving from previous years namely down to 'Chuck' doing it voluntarily.
Generally felt that some sort of honorarium should be made as a token of appreciation.
Company Sec to look into this and discuss with accountant if there would be any problems with this.
Also noted that free banking finishes May 2011 (expect charges to be around £5 monthly)
General feeling was that income/expenditure for current year was satisfactory

2 Annual Charge for June 23rd 2011 to June 22nd 2012

It was unanimously agreed to keep it at £200

To be payable by 1st July 2011 - cheque can be given to Sarah (no 6) made payable to Allison Court (Swindon) Management Ltd.

3 Future expenditure 2011-12

Facia – discussion centred around whether the facia required painting as it has been 5 years since last done. An alternative proposal to painting was to use PVC cladding.
Decided that no action could be taken until we get quotes for both painting and PVC, then a decision would be made later in the year, needed to be done by end of September.

A O B

With No 1 being let, any problems arising need to go through letting agent Home from Home, if any difficulties arise in contacting them then contact can be made to Caroline Pinder via Company Secretary.

Question arose about Sky television due to different channels being received by present set up through the freeview boxes.

It was noted that reception of channels can vary between televisions with in built capability and televisions requiring a free view box.

Also Sky will not install a Communal Sky dish unless at least 4 owners agree to their minimum contract and a satisfactory building survey completed.

An upgraded Freeview Box with a viewing card are available which enables additional channels including Sky Sports 1 and Sky Sports 2 and ESPN for a monthly charge which is not subject to a contract, available direct through Top-Up TV.

Meeting closed 8-15

Allison Court (Swindon) Management Ltd Accounts
23 June 2010 - END OF MAY 2011

INCOME		EXPENDITURE	
Annual Charge		Directors and Officers Insurance	£253.65
£200 x 8	£1,600	Buildings Insurance (Kennet Insurance)	£471.74
		Simon Day (Accountant)	£329.00
		Window Cleaning	£70.00
		Gutter Cleaning	£120.00
TOTALS	<u>£1,600</u>		<u>£1,244.39</u>

Cash at Bank	£2,377.21
Nicola Ballman overpayment	£75.00
Actual Bank	£2,302.21

NOTE

NO Bank charges included - Free until JUNE 2011

NO Gardening Expenses